



VEHICLE SECURITY PROFESSIONAL (VSP) REGISTRY APPLICATION AND USER AGREEMENT

The National Automotive Service Task Force (“NASTF”) has established the Automotive Locksmith Registry (the “Registry”). The Registry is a list of persons that have been screened and meet the requirements to be eligible to receive key codes, PINs, immobilizer reset codes and other information necessary to enter, start and/or operate a motor vehicle through a subscription to an automobile manufacturer service information website, subject to the terms and conditions of such automobile manufacturer’s website. Persons that complete this form and submit the required fees are applying for inclusion into the Registry. Applicants understand that they are agreeing to undergo a background check, as described herein, and abide by the rules established by NASTF for participation in the program.

- Rules:**
1. Abide by applicable licensing and business regulations, this Registry Application and Agreement (this “Agreement”) and the Terms & Conditions of Use, a copy of which is attached hereto and made available on the NASTF website (the “Terms and Conditions of Use”). NASTF may change the Terms and Conditions of Use at any time, and from time to time, without notice other than posting such updated Terms and Conditions on its website.
 2. Abide by Secure Data Release Model (“SDRM”) “Positive Identification Policy, ” a copy of which is made available on the NASTF website. NASTF may change the Positive Identification Policy at any time, and from time to time, without notice other than posting such updated Positive Identification Policy on its website.
 3. Maintain required
 - a. Commercial Liability insurance of \$1,000,000
 - b. \$100,000 fidelity or employee dishonesty bond or \$100,000 vicarious liability insurance rider (**required only if account holder is an employee of the company.**)

APPLICANT (PLEASE TYPE OR PRINT) Mr. Mrs. Ms.

↑First Name	Last Name	Middle Name	Professional designation
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↑Business Name DBA's (Attach additional sheet if necessary)

Type of Entity: Locksmith Auto Repair Other (specify) _____

↑Mailing Address ↑Physical Business Address (if different)

↑City	State	Zip Code	County
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↑Work Phone	Mobile Phone	Fax Number	Home Phone
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↑Email Address @

↑Home Address *How Long at this Address?

↑City	State	Zip Code	County
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↑*Previous Address (if less than 5 years at current address)

City	State	Zip Code	County
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***LIST ADDITIONAL ADDRESSES TOTALING 5 YEARS ON ADDITIONAL SHEETS, IF NECESSARY**

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PROFESSIONAL LICENSING

Does the state where you do business require a license to perform [locksmithing] or [auto repair services]?

(Circle whichever applies to your company and then check the appropriate box) Yes No

(Note: if state or local statute/ordinance requires a license, you must maintain a valid license to remain in the Registry)

_____ | _____ | _____
If you checked "yes", license number # State Federal Tax ID #

PROFESSIONAL REFERENCE INFORMATION

Names and Phone #'s of two industry – related references (required):

Name: _____ Phone # (_____) _____ - _____

Name: _____ Phone # (_____) _____ - _____

IMPORTANT: Have you ever been convicted of a crime? No Yes

If "yes", please give details on a separate sheet

AGREEMENT

Applicant makes the following agreements in order to be included in the Registry:

1. **Term.** I understand this inclusion into the Registry is for a period of two (2) years (the "Initial Term"), provided that my inclusion is not earlier suspended or terminated as described herein. I will have to reapply for active status prior to the expiration of such two (2) year period if I desire my membership to continue uninterrupted. This Agreement will continue for additional two (2) year terms only upon the approval by NASTF or its designated administrator that I have met the requirements for continuation. In the event this Agreement expires or is terminated or I am otherwise suspended or terminated from inclusion in the Registry for any reason, all sub-account holders will likewise be suspended or terminated.

2. **Confidentiality.** I understand that (a) key codes, immobilizer codes and any other information acquired through use of the Registry and automaker websites, and (b) insights gained into trade secrets or proprietary methods of doing business by automakers through use of the SDRM will be treated as strictly confidential and must not be shared with **anyone** except a direct employee with respect to whom I have background checked and requested be added to the Registry as a subordinate pursuant to the Terms and Conditions of Use and may not be used by me, my company or any of my employees for any purpose other than to provide repair services to the registered owner of the applicable automobile. I further certify that each sub-account employee has agreed in writing to the foregoing confidentiality requirement. I understand that it is a violation of Registry policy to share any information acquired through use of the Registry with any sub-contractor or other agent my company may use. The foregoing obligations of confidentiality shall survive a termination of this Agreement.

3. **Sub-accounts.** I understand that I may request a limited number of sub-accounts within my own account for my trusted employees. These employees will be required to fill out and submit a sub account application form and pass a background check performed at my expense. Each sub account will be assigned their own LSID (locksmith identification number), with a password that only they know . I understand I will have the ability, as the main account holder, to delete these accounts as I see fit to conduct my business (subject to compliance with the Terms and Conditions of Use). As a pre-condition to adding a sub-account, I understand that it is my responsibility to background check all sub-account holders to the standards established by the Registry. I also understand I am legally responsible for the actions of all sub-account holders up to and including termination of my main account, and criminal and/or civil prosecution.

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4. **Automakers.** I acknowledge that (a) not all automakers participate in the use of the SDRM, and each participating automaker will have its own policies and terms and conditions of use on its website for access to its website and/or call center, including without limitation with respect to access to automotive security related service information and the jurisdictions for which automotive security related service information may be accessed; and (b) no participating automaker will have any liability of any nature whatsoever for any denial of access to any of its automotive security related service information, except that the Participating Automaker will agree to participate in NASTF's dispute resolution process, called the Service Information Request System, to address inquiries involving the release of their Automotive Security Related Service Information via the SDRM. **I understand that I am not to re-sell, share, barter, or trade any information obtained from automakers' websites.** I agree to indemnify the participating automakers and their affiliates, successors, assignees, and nominees from any and all claims, losses, or costs (including reasonable attorney's fees) arising from any acts or omissions of the undersigned, and the undersigned's employees, subcontractors, or agents.

5. **Suspension and Termination.** I understand that my participation in the Registry is at the sole discretion of the NASTF and/or its designated administrator. I hereby agree that I, my company and/or my sub-accounts may be suspended or irrevocably excluded from the Registry (in which event this Agreement shall terminate) and denied access to automotive security related service information on automakers' websites for (a) felony or equivalent convictions, and/or (b) violation of the Terms & Conditions of Use, and/or (c) violation of any of the terms and conditions set forth in this Agreement.

6. **Right to Appeal.** I understand that I may appeal a decision to suspend or terminate me, my company and/or my sub-accounts to a review board provided by the NASTF, Vehicle Security Committee, pursuant to the process set forth in the Terms and Conditions of Use, and that the decisions of the review board are final.

7. **Disclosure of Previous Crimes.** I freely and willfully disclose all previous crimes of which I have been convicted, excluding minor traffic violations. Use extra paper if necessary to include the nature of the charges, state and county of jurisdictions, and dates. I authorize any inquiries necessary regarding these matters, **(if none, put none):**

DISCLOSURE

8. **Fees and Dues.** I am herewith enclosing the application fee and annual Registry dues. I understand that I may also have to pay a fee schedule as provided by the automakers for access to their websites. I understand that the annual Registry dues may be changed by NASTF at any time and from time to time, without notice. I understand that I will have to reapply at the end of the Initial Term, and pay required fees to maintain my membership in the SDRM Registry.

9. **Consent.** I give my agreement and authorization by my signature, below, for the administrator of the Registry designated by NASTF, to review my application and any publicly available information for the purpose of verifying the information submitted by me and to conduct a security/background screening, and agree to any further background checking deemed necessary. I further authorize the administrator of the Registry to share my information with a third party provider for the purpose of conducting the background search. My signature is proof that I certify all statements made herein to be true statements. My signature signifies my complete acceptance of the terms and conditions outlined in this document.

10. **Compliance with Positive Identification Policy.** I hereby agree to verify ownership of all vehicles for which my company acquires information through the SDRM process, by use of the NASTF SDRM Positive Identification Policy (attached herein & available on the NASTF website), through registration or title matching, with a valid driver license, and that security related information will not be acquired for anyone who does not have authority to make such a request. I also agree that when verification of authority (including proof of ownership) documentation is locked within the vehicle, and information from an automaker is needed to enter the vehicle, that I may access such information for the purpose of gaining entry to the vehicle to verify the authority of the requestor. I further agree that if, upon entry to the vehicle, I am unable to verify the authority of the requestor as per the NASTF SDRM Positive Identification Policy, I shall shut and lock the vehicle, I will not produce a replacement key, I will not provide any key related information to the requestor and I will destroy all information acquired from the automaker during the transaction. I agree all sub-account users will also abide by this policy.

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11. **Disclaimer.** THE REGISTRY IS PROVIDED "AS IS" WITH NO WARRANTIES WHATSOEVER, AND NEITHER NASTF, NOR ITS DESIGNATED ADMINISTRATOR, MAKES ANY REPRESENTATIONS OR WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR USE OR THAT THE OPERATION OF THE REGISTRY WILL BE UNINTERRUPTED OR ERROR FREE. NEITHER NASTF NOR ITS DESIGNATED ADMINISTRATOR SHALL BE LIABLE TO APPLICANT OR HIS SUB-ACCOUNT HOLDERS FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING LOST PROFITS, REGARDLESS OF THE FORM OF ACTION OR THE THEORY OF RECOVERY, EVEN IF NASTF OR ITS DESIGNATED ADMINISTRATOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND THE TOTAL AGGREGATE LIABILITY OF NASTF AND ITS DESIGNATED ADMINISTRATOR SHALL BE LIMITED TO AN AMOUNT EQUAL TO THE ANNUAL DUES PAID BY APPLICANT.

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The undersigned has duly executed and delivered this Agreement as of the date set forth below.

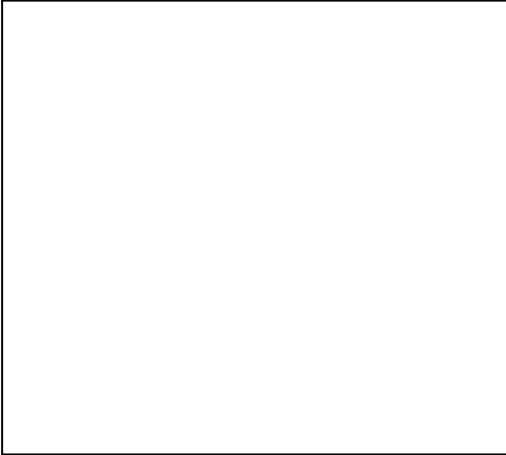
Print Full Name: _____

Applicant Signature: _____

Notary Signature: _____

Date: _____

Notary Seal or Stamp in box at right → → → → →



TO COMPLETE & PROCESS THIS APPLICATION

Your application must be accompanied by the following:

- Application fee
- Proof of insurance (Certificate of Commercial Liability Insurance naming NASTF as the certificate holder)
- Business card or letterhead with business name
- Copy of government issued photo ID (drivers license)
- Copy of your locksmith license if required by your state or local jurisdiction
- Copy of business license if required by your state or local jurisdiction

>>IMPORTANT: OBTAIN NOTARY SIGNATURE/SEAL ON THIS PAGE

Or attach an all-purpose notary document form and include all required supporting information. Mail, fax or email this application and all supporting documents to:

**National Automotive Service Task Force
Vehicle Security Professional Registry
8209 Mid Cities Blvd
North Richland Hills, Texas 76182**

Phone: 817-581-3515 ext 111 Direct Fax: 214-292-9677 Email: SDRM@nastf.org

REGISTRY APPLICATION and LICENSE FEES

- Application fee to cover the costs of background screening and processing \$ 75.00
- Primary Account Holder two year license: \$ 300.00

Total Amount Due \$375.00

↓↓↓DATE OF BIRTH and SOCIAL SECURITY NUMBER (REQUIRED FOR BACKGROUND SCREENING)↓↓↓

Date of Birth (Required)	Social Security Number (Required)
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METHOD OF PAYMENT

MasterCard Visa Discover American Express Check # _____ (payable to **NASTF**)

Card # _____ Exp Date _____ / _____ **Security Code _____

Print name on card _____ CC Billing Zip Code _____

Signature X _____

** MC, Visa, Discover 3 #'s on back of card – AMEX 4 #'s on front of card