

NASTF Education Committee Meeting
By Conference Call, Wednesday, July 8, 2015

Meeting Summary

ATTENDING:

Jason Kozak, OEM Co-chair

Steven Strain

Rob Morrell, Independent Co-chair

Mark Warren

Dave Milne

Jeff Minter

Skip Potter, Exec Dir

John Norris

Morrell convened the meeting at 11:01am (ET) and roll call was conducted.

Minter reported that the SAE project relating to OEM education resources has not acted on this topic. He has knowledge of NASTF's work on this topic with the intention to avoid duplication of our efforts.

Potter reviewed the NASTF anti-trust policy.

Morrell reviewed the project to develop a model 3rd party license agreement asking OEMs who have existing documents related to this topic if they would share their work with this committee. Additionally, Morrell indicated his "3rd Party Agreement Workgroup" still needed a domestic OEM representative. Potter and Milne agreed to conduct the search to **fill that vacancy**. Committee members were asked to review his draft list of key elements to make up the model agreement and to **submit additions**. Morrell's list of elements includes:

- a. Documents published by OEM
 - i. Printed distribution
 - ii. Bulletin's
 - iii. Electronic distribution
 - iv. Video
 - v. Specifications
- b. OEM Documents (Complete) published by licensee
- c. New documents compiled from all OEM material
 - i. Complete chapters
 - ii. Partial documents
- d. Blended OEM and user material
- e. Disclaimers

Potter volunteered that staff would conduct a review of OEM websites to establish an inventory to answer basic committee questions on this project. The categories of the [archived education matrix](#) should be considered in the format of the review.

Kozak indicated that he will have a report for the October 7 meeting revealing technician insight into the "Best Practice Guide for Provision to Independents of OEM Education Resources".

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Potter informed the committee of an ASA survey being conducted as part of a NASTF marketing question and possibly able to replace or at least supplement this part in the Education Committee project. The results of the ASA survey are expected to be released in late August and will be shared with the committee.

Morrell and Kozak both expect to be available for presentation of the Education Committee report in the November 4 NASTF Fall 2015 General Meeting during AAPEX Las Vegas.

The meeting was adjourned at 11:40am (ET)

The next meeting of the Education Committee will be **11am (ET)/8am (PT), Wednesday, October 7, 2015**. Conference call/Go2Meeting dial-in numbers will be emailed to the committee of record within a week prior to the meeting.

ALERT: The NASTF Fall 2015 General Meeting is scheduled for the afternoon of Wednesday, November 4, in conjunction with AAPEX in Las Vegas.