

Service Information Committee:

Conference Call: 11am eastern, July 10, 2013

Meeting Summary

1. **Welcome & roll call**
2. **Review SIC charter/mission (To prepare, read the SIC Policies/Procedures)**: The group reviewed the Charter and Mission statement along with the Policies and Procedures.
3. **Review/discuss Service Information Matrix and Reprogramming pages**: The group agreed to the following:
 - a. The Service Information and Reprogramming pages will be verified and updated semi-annually by the OEMs. Skip will send out a request to review to the OEMs with the link above.
 - b. On each page, a “Last Review” will be included and updated when NASTF receives verification from the OEMs.
 - c. Skip will also look to determine the traffic to OEM service information and reprogramming pages.
4. **Discuss NASTF-ASA Joint Project on Scan Tool Guide**: The group discussed this and agreed to follow up after ASA site is up. The intent is to determine whether the ASA site can (part of which may be mirrored on the NASTF site) should replace some of the information on the NASTF site to avoid duplication.
5. **Discuss Board recommendation of forming a roster of independent techs who are make-specific experts**. The group supported attempting to identify an expert independent technician for each OEM.
6. **Discuss SIR Program**: This was discussed above.
7. **Discuss improvements to SIC webpage www.nastf.org/committees/SIC/**: The group did not discuss this in detail.
8. **Discuss NASTF Fall General Meeting at AAPEX/SEMA Nov 6**: Skip encouraged SIC members to submit suggestions to the:
 - a. Agenda
 - b. SIC involvement
9. **Suggest new committee members (see list at [SIC webpage](http://www.nastf.org/committees/SIC/))**: The group did not discuss this.
10. **Next SIC Call**: October 2, 2013, 8:00 a.m. (Pacific) / 11:00 a.m. (Eastern)